

**DES MOINES AIRPORT AUTHORITY BOARD  
SUMMARY MINUTES OF MEETING  
Des Moines International Airport  
February 10, 2026**

**Call to Order and Roll Call:** 9:00 a.m.

**Chaired by:** Ms. Lauridsen Sand

**Present:** Mr. Christensen, Mr. Dickinson, Ms. Feeney, Mr. Feldmann,  
Ms. Lauridsen Sand

**This meeting was held in-person with a Zoom link also available. The public was provided ability to monitor, but not participate in, the meeting online via Zoom. The Airport Board Room, 2nd Floor, Airport Terminal, was also open to the public.**

**A26-009 Consider Minutes for January 13, 2026, Regular Board Meeting**

Mr. Feldmann moved to approve the minutes for the January 13, 2026, Regular Board Meeting. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

**A26-010 Consider Airport Authority Rules and Regulations Amendments**

The Chief Operations Officer stated several minor changes to the Rules and Regulations are being proposed to address definition of, storage of, and use of aircraft lavatory fluids and various glycol products. These changes ensure the Authority can maintain compliance with its stormwater permits and maintenance of the triturator facilities.

The Chief Operations Officer recommended the Board approve Amendments to the Airport Authority Rules and Regulations.

Mr. Christensen moved to approve Amendments to the Airport Authority Rules and Regulations. Mr. Feldmann seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

**A26-011 Consider Approval of Master Services Agreement and Self Bag Drop Agreement with SITA**

The Chief Operations Officer stated, as part of the Terminal Lift Project, the Authority issued a Request for Proposal for the purchase and installation of four self-bag drop devices. The Chief Operations Officer stated two proposals were received and they were evaluated by an Authority committee. SITA scored the highest amongst all committee members. These devices will allow for a common use bag drop to enhance customer service. Airlines will be added to this system as they are willing and have enabling software available.

The Chief Operations Officer recommended the Board approve Purchase of Self-Bag Drops in the Amount of \$583,988.73 and Master Services Agreement and Self Bag Drop Agreement with SITA.

Mr. Christensen asked a couple of questions which the Chief Information Officer and Chief Financial Officer answered.

Mr. Christensen moved to approve Purchase of Self-Bag Drops in the Amount of \$583,988.73 and Master Services Agreement and Self Bag Drop Agreement with SITA. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

**A26-012 Consider the Authority's Storm Water Pollution Prevention Plan**

The Chief Development Officer stated Authority staff updated the Storm Water Pollution Prevention Plan (SWPPP) for the Des Moines International Airport. This is done on an annual basis. The big change made pertains to deicing aprons. Exhibits in the plan indicate where tenants can deice and the responsible parties for coordination efforts.

The Chief Development Officer recommended the Board authorize the Chief Executive Officer to sign and certify the Storm Water Pollution Prevention Plan.

Mr. Feldmann moved to authorize the Chief Executive Officer to sign and certify the Storm Water Pollution Prevention Plan. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

**A26-013 Consider Change Order No. 6 for Construct Terminal Deicing Apron Bid Package 2 with Flynn Company, Inc.**

The Chief Development Officer stated Change Order No. 6 adjusts the contract value for:

- A. PWL incentives (FAA grant eligible). PWL (Percentage Within Limits) incentives allowed through the contract are based on pavement strength and thickness. Pavements were tested throughout the progress of the project by an independent firm and Flynn exceeded the minimum standards, making them eligible to receive the contracted incentives.
- B. Final reconciliation of quantities outlined within the contract's schedule of values has been completed. Quantities of items installed throughout the project were tracked and recorded by the engineering firm engaged by the Authority for construction observation and administration. This change order adjusts the contract for actual units used and installed. The contracted value per unit did not change; the estimated number of units is being adjusted for the actual number of units used.

The Chief Development Officer stated items within the change order are reimbursable by the FAA at 90%.

The Chief Development Officer recommended the Board approve Change Order No. 6 to the Construct Terminal Deicing Apron Bid Package 2 contract with Flynn Company, Inc. increasing the amount of the contract by \$178,234.78 and authorize the Chief Executive Officer to sign Change Order No. 6 with final approval by Federal Aviation Administration.

Mr. Christensen moved to approve Change Order No. 6 to the Construct Terminal Deicing Apron Bid Package 2 contract with Flynn Company, Inc. increasing the amount of the contract by \$178,234.78 and authorize the Chief Executive Officer to sign Change Order No. 6 with final approval by Federal Aviation Administration. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

**A26-014      **Public Hearing: Consider News, Gift and Retail Concession Agreement****

The Chief Financial Officer stated the current News, Gift and Retail Concession agreement with Hudson Retail Group, LLC expires on 6/30/2026. The Airport Authority issued a Request for Proposal (RFP) in September 2025. The awarded concessionaire will cooperate with the Authority's new terminal construction schedule, allowing them to begin build-out and be operational when the new terminal opens in 2027. Three retail concessionaires submitted proposals. Based on the combined ratings from the Authority staff selection committee, Hudson Retail Group, LLC received the highest score. The Chief Financial Officer stated Hudson representatives are on the phone in case the Board has any questions for them.

Mr. Dickinson asked where Hudson will be at in the new terminal and if there is one store or two stores. The Chief Financial Officer stated there will be one store just past the TSA checkpoint.

**Ms. Lauridsen Sand opened the Public Hearing.**

Mr. Lauridsen Sand invited public comment. There were no comments.

**Ms. Lauridsen Sand closed the Public Hearing.**

The Chief Financial Officer recommended the Board approve a News, Gift and Retail Concession Agreement with Hudson Retail Group, LLC.

Mr. Feldmann moved to approve a News, Gift and Retail Concession Agreement with Hudson Retail Group, LLC. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

**A26-015 Consider Amendment #2 to the Polk County Loan Agreement**

The Chief Executive Officer stated Polk County agreed to amend the loan agreement to reduce the restricted cash the Airport Authority has to put up every March. An amendment to the loan agreement will reduce the Authority's funding requirement for March 1<sup>st</sup> by \$10 million for the years 2026 through 2029. The Airport Authority will still pay all debt service on the loan.

The Chief Executive Officer recommended the Board approve Amendment #2 to the Polk County Loan Agreement.

The Chief Executive Officer stated Amendment #2 will go to Polk County to approve at their late February 2026 meeting.

Mr. Feldmann moved to approve Amendment #2 to the Polk County Loan Agreement. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

**A26-016 Financial Report**

- The Chief Financial Officer reported:
  - January was a good month financially.
  - There are two new items on the Financial Report this year.
    1. Investment Income
      - Removed loan proceeds interest income from main body of financials, but the information is available on page 5, and on page 8 under Cash Position labelled "YTD Interest Income from Loan Proceeds".
    2. Added new cost center for Rental Car Center on page 4.
  - Board members asked questions which the Chief Financial Officer answered.

**A26-017 Briefing**

- The Chief Executive Officer asked the Chief Operations Officer to present the 2025 Year-End Report. The Chief Operations Officer as well as the Chief Financial Officer presented details in the 2025 Year-End Report. Board members asked various questions which the Chief Operations Officer answered.
- The Chief Operations Officer reported:
  - January 2026 taxi statistics.
  - January 2026 passenger statistics are not available yet.
  - January 2026 summary statistics.
- The Chief Executive Officer reported:
  - The Greater Des Moines Public Art Foundation approached the Airport Authority to place art at a sixth site in the new terminal. It would be at the east end of 1B East. If acceptable, the Chief Executive Officer proposed we continue to work with them on the first five sites and let the art foundation proceed with their process. Ms. Lauridsen Sand asked the board members on the art committee, Mr. Christensen

and Mr. Feldmann, if that sounded all right. They stated yes. Ms. Lauridsen Sand thanked Mr. Christensen and Mr. Feldmann for their work on the art committee. Ms. Lauridsen Sand praised The Greater Des Moines Public Art Foundation for the great job they did for the five pieces of art that will be installed in the new terminal and for proposing a sixth piece of art for the new terminal. Mr. Christensen asked if another board member would like to join the art committee. No other board member will be added at this time.

- Risk Register
  - Positive movement on the roof item.
  - 1B East building pad went from green to yellow due to the settlement issue talked about at the last board meeting.
    - The Chief Development Officer stated they met on the settlement issue yesterday.
- The Chief Executive Officer will email planning dates to the Board to put on their calendars. Will talk about these dates at the April 2026 workshop.
- Mr. Feldmann asked for the sequencing for the remodel of the current baggage claim area to the Authority Administration office. The Chief Development Officer provided details. Ms. Lauridsen Sand stated it would be helpful for the Board to have a visual of the new Authority Administration office area and the demo area of the old terminal. The Chief Development Officer will provide that to the Board.

**A26-018 Next Meeting**

- March 10, 2026, Regular Board Meeting

**A26-019 Adjourn**

Mr. Christensen moved to adjourn the meeting. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

The meeting adjourned at 9:51 a.m.

**Respectfully Submitted:**



**Jessica Feeney**  
Secretary/Treasurer



**Mary Benson**  
Board Clerk